



2018/2019

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
MID-YEAR PERFORMANCE REPORT**

Vision: “A developmental people driven organisation that serves its people”

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, “the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality’s delivery of municipal services and its annual budget and must include the following:

(a) Projections of each month of:

(i) Revenue to be collected, by source and

(ii) Operational and Capital expenditure, by vote;

(b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2018/2019 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

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5. The Financial Performance report for the mid -year of the financial year 2018/2019

5.1. Revenue

DESCRIPTION	ANNUAL BUDGET	6 MONTHS BUDGET	6 MONTHS ACTUAL	% INCOME OF ANNUAL BUDGET	VARIANCE FROM ANNUAL BUDGET	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R	R	
Revenue By Source							
<i>Property Rates</i>	14,480,287	7,240,144	7,300,741	50	50	7,300,741	None
<i>Service Charges- Electricity</i>	8,702,375	4,351,188	4,008,133	46	54	4,008,133	
<i>Service Charges-Refuse</i>	2,166,986	1,083,493	926,493	43	57	926,493	Lack of development which has been impacted by the Sale of properties processes.
<i>Rental of facilities and equipment</i>	268,878	134,439	77,168	29	71	77,168	Budgeted amount need to be revisited as the municipality is only remaining with two properties which is IEC and Department of Public works(Mogwadi Clinic)
<i>Interest earned- external investment</i>	2,000,000	1,000,000	1,060,918	53	47	1,060,918	The municipality had more funds to invest in the 2 nd quarter
<i>Interest earned- outstanding debtors</i>	1,404,472	702,236	687,032	49	51	687,032	The Municipality had more funds to invest in the 2 nd quarter
<i>Fines</i>	1,136,369	568,185	101,080	9	91	101,080	None
<i>License and permits</i>	6,690,818	3,345,409	3,660,063	55	45	3,660,063	The budget was done based on previous year assumption (no. of

DESCRIPTION	ANNUAL BUDGET	6 MONTHS BUDGET	6 MONTHS ACTUAL	% INCOME OF ANNUAL BUDGET	VARIANCE FROM ANNUAL BUDGET	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R	R	
							customers attended by the department)
<i>Agency services</i>	2,347,046	1,173,523	1,101,010	47	53	1,101,010	None
<i>Transfers and subsidies</i>	166,180,979	83,090,490	116,979,568	70	30	116,979,568	Second tranche of equitable share was received in the second quarter
<i>Other revenue</i>	27,416,752	13,708,376	150,900	1	99	150,900	Sale of stands processes has not yet been finalized
Total Revenue (including Capital transferred)	232,794,962	116,397,481	136,053,107	58	42	136,053,107	

a) Comment on Revenue by Source

Actual revenue collected from 01 July to 31 December 2018 amounts to **R136, 053,107.00 (58%)** against the annual budget of **R232, 794,962.00** compared to the proportional percentage of **50%** at mid-year. The 8% excess collected is from the Interest earned- external investment, Interest earned- outstanding debtors and Transfers and subsidies.

5.2. Operating Expenditure

DESCRIPTION	ANNUAL BUDGET	6 MONTHS BUDGET	6 MONTHS ACTUAL	% EXP. OF ANNUAL BUDGET	VARIANCE FROM ANNUAL BUDGET	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R		
Employee related costs	84,760,535	42,380,267.50	37,165,853	44	56	37,165,853	Upper limits for senior managers not paid
Remuneration of Councilors	12,865,286	6,432,643.00	5,951,019	46	54	5,951,019	Upper limits for Councilors not yet paid
Debt impairment	5,506,700	2,753,350.00	-	-	100	-	
Depreciation	8,148,576	4,074,288.00	3,960,609	49	51	3,960,609	Depreciation of the 1 st quarter updated in the 2 nd quarter due to challenges experienced with the vote numbers of the updated version of mSCOA chart
Finance charges	1,184,232	592,116.00	33,602	3	97	33,602	Interest for finance leases not updated
Bulk purchases	7,800,000	3,900,000.00	4,046,892	52	48	4,046,892	Budgeted amount was based on the previous year actual reported amount which will be revisited during the adjustment budget
Other materials	3,583,659	1,791,829.50	2,145,913	60	40	2,145,913	Appointments of service providers were done at the beginning of the financial year which lead to spending to be lower for the 1 st and 2 nd quarter.

DESCRIPTION	ANNUAL BUDGET	6 MONTHS BUDGET	6 MONTHS ACTUAL	% EXP. OF ANNUAL BUDGET	VARIANCE FROM ANNUAL BUDGET	YEAR TO DATE MOVEMENT	REASONS FOR VARIANCE
	R	R	R	%	R		
Contracted services	27,981,801	13,990,900.50	10,521,790	38	62	10,521,790	Appointments of service providers were done at the beginning of the financial year which lead to spending to be lower for the 1 st and 2 nd quarter.
Other Expenditure	30,527,109	15,263,554.50	14,127,208	46	54	14,127,208	Appointments of service providers were done at the beginning of the financial year which lead to spending to be lower for the 1 st and 2 nd quarter.
Total Operating expenditure	182,357,898	91,178,949.00	77,952,886	43	57	77,952,886	

a) Comment on Operating Expenditure

The annual budget for 2018/19 financial year amounts to **R182, 357,898.00**. The actual expenditure from 01 July to 31 December 2018 amounts to **R77, 952,886.00 (43%)** compared to the proportional percentage of **50%** at mid-year. The 43% expenditure includes an amount of **R3, 960,609 .00** of depreciation which is a non-cash item.

5.3. Capital Expenditure

DESCRIPTION	ANNUAL BUDGET	6 MONTHS BUDGET	6 MONTHS ACTUAL	% EXP. OF ANNUAL BUDGET	VARIANCE FROM ANNUAL BUDGET	REASONS FOR VARIANCE
	R	R	R	%	R	
Assets from own funds	17,608,715	8,804,358	11,211,243	64	36	
Assets from Grants and subsidies	32,828,350	16,414,175	20,485,924.20	62	38	
TOTAL CAPITAL EXPENDITURE	50,437,065	25,218,533	31,697,167	63	37	

b) Comment on Operating Expenditure

Payments in respect of capital projects funded internally from 01 July to 31 December 2018 amounts **R11, 211,243.00 (64%)** against the annual budget of **R17, 608,715.00**. Payment in respect of capital projects funded by grants from 01 July to 31 December 2018 amount to **R 20,485,924** (or 62%) against the annual budget of **R 32,828,350**. The total capital expenditure from 01 July to 31 December 2018 amount to R 31,697,167 (63%) against the annual budget of **R 50,437,065**

6. Debtors

6.1. Comprehensive analysis of services debtors

a) The net outstanding service debtors as at 31 December 2018 is as per the table below:

Current Debt	Amount	R 00.00
30 Days	1,911,607	
60 Days	1,947,330	
90 Days	1,872,975	
120+ Days	90,762,078	
Plus Journals	0	
Sub Total	96,493,990	
<u>Less: Credit Amounts</u>	0	
Total	96,493,990	

b) The outstanding amount of **R73, 344,104** is divided as follows:

Category	Amount
Government	46,360,190
Business	5,985,916
Households	16,271,951
Other	27,875,933
Total	96,493,990

7. 2nd Quarter SDBIP Performance Report

7.1. Department: Local Economic Development And Planning

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives Strategic Objectives			<p>To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality</p>										
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target and actual achievement	Quarter 2 target and actual achievement	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verifications(POE)	Budget Expenditure
SPATIAL PLANNING													
1.	Spatial Planning	Number of workshop conducted	Spatial planning awareness	2x workshop conducted	4x Spatial awareness workshop conducted	1x workshop conducted	1x workshop conducted	Achieved 2x workshop conducted	None	None	100%	Invites, Agenda, program, presentations	Budget R60 000.00 Expenditure R33 250.00
2.	Spatial Planning	Number of settlements demarcated	Demarcation of sites	New Indicator	1 settlement demarcated	Specifications and advertisement	Appointment of service provider	Not achieved Project advertised	Non responsive bidders	To be achieved in the 3 rd quarter	50%	Advert, appointment letter, Layout plan, Approval letter	Budget R400 000 Expenditure R 0
3.	Spatial Planning	Percentage of building plans received processed	Processing of building plans received	100% processing of received building plans	100% processing of received building plans	100% processing of received building plans	100% processing of received building plans	Achieved 100% processing of received building plans	None	None	100%	Building Plan Register	Opex

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approached to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation										
Strategic Objectives			To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target and actual achievemen t	Quarter 2 target and actual achievem ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
4.	Spatial Planning	Percentage of Land use applications processed	Proces sing of receive d land use applicat ion	100% Processing of received land use applicatio ns	100% Processi ng of received land use applicatio ns	100% Processing of received land use applicatio ns	100% Processing of received land use applicatio ns	Achieved 100% Processing of received land use applicatio ns	None	None	100%	Land use application register	Opex
5.	Spatial Planning	No of sites pegged	Pegged of sites	180 sites to be pegged	250 sites to be pegged	Advert and appointment of service provider	250 sites to be pegged	Not Achieved 200 sites to be pegged	Awaiting pegging of 50 sites by CoGHSTA	Requeste d CoGHST A to peg the remainin g	80%	Advert,AP letters, certificate of completion from land surveyor Map	Budget R200 000 Expenditure-R 196 800.00
6.	LED	Number of LED stakeholder engagement held	LED Stakeh older engage ments	4x LED forum meetings held	4x LED forum meetings held	1x LED forum meeting held	1x LED forum meeting held	Achieved 2X LED forum held on 27\09\18 and 11\12\18	None	None	100%	Invites, attendance registers, agenda and reports	Budget R70 377.00 Expenditure- R25 010.00
7.	LED	Number of investor conference held	Investo r confere nce	1x investor conference held	1x investor conferen ce held	Developmen t specification and bid	Developme nt of ToR with service	Achieved Specification & ToR developed,	None	None	100%	Report on conference with attendance	Budget R 300 000.00 Expenditure Nil

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> Implement a differentiated approached to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives Strategic Objectives			To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline)	2018/19 Annual Target	Quarter 1 Target and actual achievemen t	Quarter 2 target and actual achievem ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
						advertiseme nt for the project	provider and investor conference appointme nt of service provider	the project has been advertised, and service provider was appointed				register and photos	
8.	LED	Number of career EXPO held	Molem ole career Expo	1x Career Expo held	1x Career Expo to be held	Review of career Expo concept document and dialogue, consultation with stakeholders	Appointme nt of prospectiv e service provider	Not Achieved Concept document has been reviewed, stakeholders were consulted, and service provider was not appointed	Non responsive bidders	Project has been re- advertise d, service provider will be appointe d in third quarter	70%	Reviewed concept document and ToR, career expo report	Budget R 180 000.00 Expenditure Nil
LOCAL ECONOMIC DEVELOPMENT													

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approached to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation										
Strategic Objectives			To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target and actual achievemen t	Quarter 2 target and actual achievem ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
9.	LED	Number of agriculture graduates capacitated	Youth in agriculture programme	6x Agriculture graduates appointed and capacitated	6x graduates capacitated in agriculture programmes	Capacity building of 6 agriculture graduates	Capacity building of agriculture graduates	Achieved 6x graduates capacitated, capacity building of project is On-going	None	None	100%	Capacity building reports	Budget R 480 000.00 Expenditure R149 680.00
10.	LED	Number of SMME's capacitated	Capacity building of SMME's	20 SMME's capacitated	20 SMME's to be capacitated	Review concept document for the project, consultation with stakeholders	Bid advertisement for the project identification of SMM'E's	Achieved Concept document reviewed, stakeholders have been consulted, Bid was advertised, Service provider appointed, Training was conducted and project is complete	None	None	100%	Reviewed concept document and ToR capacity building report with list of all trained SMME's	Budget R180 000.00 Expenditure R170 050.00
INTEGRATED DEVELOPMENT PLAN													

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation										
Strategic Objectives			To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target and actual achievemen t	Quarter 2 target and actual achievem ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
11.	IDP	Number of IDP/Budget reviewed	Development and review of IDP/Budget	One reviewed adopted 2017/2018 IDP/Budget	Adopted and printed credible 2019/2020	Approved of IDP/Budget process plan by 31 August 2018	Ward Based planning and finalisation of IDP Status Quo Report	Achieved IDP/Budget process plan approved in August, Ward based planning and finalisation of IDP status Quo report achieved	None	None	100%	Attendance registers, Invites, Agenda and IDP/BUDGET document	Budget R 290.527.00 Expenditure R 113 280.00
12.	IDP	Number of IDP representative forums held	IDP representative forums	Functional 2017/2018 IDP representative forum	3x IDP repetitive forum meetings coordinated	Establishment of 2018/2019 IDP representative forum meeting	No Target	Achieved 2018/2019 IDP representative forum meeting was held the 24-26 October 2018	None	None	100%	Attendance registers, invites Agenda and presentation of process plan	Budget R100.000.00 Expenditure R9200.00
13.	IDP	Number of strategic planning	Strategic planning	3x strategic planning	3x strategic planning	Management strategic planning	1x strategic planning	Achieved Management strategic	None	None	100%	Attendance registers, Invite, Agenda	Budget R 210 000

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation										
Strategic Objectives			To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target and actual achievement t	Quarter 2 target and actual achievement ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
		sessions coordinated	g session s	sessions held	to be held	session on the implementati on of 2018/2019 IDP/Budget priorities	session on the draft 2019/2020 IDP/BUDG ET strategies and projects	planning session on the draft 2018/2019 IDP/Budget priorities held in September, 1x strategic planning session on the draft 2019/2020 IDP/Budget strategies				and IDP/BUDGET document	Expenditure R165 500.00
14.	IDP	Number of approved IDP documents printed	Printed IDP docum ents	200 2017/2018 IDP documents printed	Printing of 200 2018/201 9 IDP documen ts	Printing of 200 2018/2019 IDP documents	No Target	Achieved 200 2018/20 19 IDP documents printed in 1 st quarter	None	None	100%	2018/2019 IDP documents printed	Budget 200 000.00 Expenditure R0.
15.	External Audit	Percentage of audit queries addressed	Audit action plan	New Indicator	100% of Auditor general queries	No target set for the quarter	Compilatio n of the audit action plan	Achieved Compiled AG audit action plan	None	None	100%	Updated Audit action plan	Opex

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> Implement a differentiated approached to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline)	2018/19 Annual Target	Quarter 1 Target and actual achievemen t	Quarter 2 target and actual achievem ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
					addresse d								
16.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100%of internal audit queries addresse d	25% of internal audit queries addressed	50% of internal audit queries addressed	No queries were raised in the first and second quarter	None	None	N/A	Updated Audit action plan	Opex
17.	Risk Managemen t	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timefram e as specified in the register	100%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	Not achieved 50%(1 of 2) of the risk resolved within the timeframe as specified in the register	Other risks will be resolved during the 3 rd and 4 th quarter.		50%	None	Opex
18.	Council	Percentage of Council resolutions implemented	Implem entatio n of council resoluti ons	New indicator	100% of Audit council resolutio ns implem ented	100% of Audit council resolutions implemented	100% of Audit council resolutions implem ented	Achieved	None	None	100%	Updated council resolution register	Opex
19.	Audit committee	Percentage of audit	Implem entatio	New indicator	100%of audit	100%of audit committee	100%of audit	No Audit Committee	None	None	N/A	Updated Audit committee	Opex

Key Performance Area(KPA) 1:			Spatial Rationale										
Outcomes 9:			Responsive, Accountable, Effective and Efficient Local Government System										
Outputs :			<ul style="list-style-type: none"> • Implement a differentiated approached to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome 										
Key Organisational Strategic Objectives			To enhance conditions for economic growth and job creation										
Strategic Objectives			To manage and coordinate spatial planning within the municipality										
Proj ect No	Priority Areas(IDP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target and actual achievemen t	Quarter 2 target and actual achievem ent	Actual Mid- Year Achieveme nts	Reason for deviation	Correcti ve Measure	Progres s(%to target)	Means of verifications(POE)	Budget Expenditure
		committee resolutions implemented	n of Audit committee resolutions		committee meetings resolutions implemented	meetings resolutions implemented	committee meetings resolutions implemented	resolutions taken in the first and second quarter				resolution register	

7.2. Department: Technical Services

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY									
Outcome 9:				Respective, Accountable, Effective and Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 									
Strategic Objectives				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verifications(POE)	Budget Expenditure
ROADS AND STORM WATER INFRASTRUCTURE													
20.	Roads and storm water infrastructure	Number of road KM's upgraded	Mohodi to Maponto Gravel to Tar	3.5 km gravel to tar road constructed	Construction of 0.4 km tar road	Preparation of specifications, advertisement and appointment of the consultants	Approval of designs, Advertisement and appointment of contractor, and site establishment	Achieved Specifications approved, tender advertised, Consultant Appointed, Designs approved, site establishment, layer works constructed and surfaced with asphalt	None	None	100%	Specification, Advert, SLA, appointment letter, progress report and completion certificate	Budget R 5705 035.00 Expenditure R 5,704,334.82
21.	Roads and storm water infrastructure		Ramokgopa to Eisleben gravel to tar	8.5 km gravel to tar road constructed	Construction of 2.5 km road	Appointment of constructor, and site establishment	Preparation of road bed layer, preparation sub-base layer, excavation, and storm water	Achieved Contractor Appointed, Site Established, Road bed layer, sub-base layer, Base layer,	None	None	100%	SLA, appointment letter, progress report and completion certificate	Budget R12 208 715 Expenditure? R 12 207 777.69

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY									
Outcome 9:				Respective, Accountable ,Effective and Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 									
Strategic Objectives				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verifications(POE)	Budget Expenditure
							control pipes	surfacing with asphalt, excavation and installation for storm water control pipes					
22.	Roads and storm water infrastructure	Approved design report for Capricorn Park	Capricorn park internal street	New indicator	Designs of 5km internal streets	Preliminary Design Report	Final Approval Design Report	Achieved Preliminary and Final Design Reports	None	None	100%	Appointment of Consultation and Approved Design Report	Budget R 1 965 552.00 Expenditure R 1 920 140.63
23.	Roads and storm water infrastructure	Number of road km upgraded	Matipana to Madikan a gravel to tar	9.5 km gravel to tar road constructed	Constructions of 1.5 km tar road	Approval of designs, and sites establishment	Preparation of road bed layer, preparation sub-base layer, excavation and installation	Not Achieved Specifications Approved, tender advertised, Appointment of a service provider, and Approval of Designs, and	Delay in appointment of service provider due to a previous appointment which.		20%	SLA, appointment letter, progress report and completion certificate	Budget R 7 887 711.00 Expenditure R 2 863 566.13

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY									
Outcome 9:				Respective, Accountable, Effective and Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 									
Strategic Objectives				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verifications(POE)	Budget Expenditure
24.	Roads and storm water infrastructure	Number of road km upgraded	Nthabise ng internal streets phase 1	Approved design report	Construction of 1.5 km internal streets	Advertisement and appointment of constructor	Sites establishment, preparation of road bed layer and excavation and installation for storm water control pipes	Achieved Advertised, contractor appointed Site establishment, Preparation of road bed layer, preparation sub-base layer and excavation and installation for storm water control pipes	None	None	100%	SLA, appointment letter, progress report and completion certificate	Budget R 9 000 000.00 Expenditure R 8 235 795.43
25.	Roads and storm water infrastructure	Number of roads and storm water infrastructure bladed	Blading of gravel roads	603 km of gravel roads	603 km of gravel roads bladed and storm water maintained	153km of gravel roads to be bladed and storm water maintained	150km of gravel roads to be bladed and storm water maintained	Achieved 245.2km of gravel roads to be bladed and storm water maintained	None	None	100%	Monthly reports and signed worksheets	Opex

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY									
Outcome 9:				Respective, Accountable, Effective and Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 									
Strategic Objectives				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verifications(POE)	Budget Expenditure
SPORT FACILITIES													
26.	Sports facilities	Construction of sports complex completed	Mohodi sports complex phase 3	Completed phase 1&2 Mohodi sports complex	Sports complex constructed	Construction of combination courts, surfacing of the athletics	Concrete works and steel fixing for 2500 capacity grandstand	Not Achieved combination courts constructed and athletics track surfaced Construction of change rooms and ablution blocks	Grandstand to be constructed on the 3 rd quarter of the current financial year	Align the project plan to SDBIP of the said financial year	50%	Progress report and practical completion certificate	Budget R8 210 052 Expenditure R 6 866 530.29
ELECTRICAL NETWORK													
27.	Electricity Network	Number of Electricity meters replaced & installed	Upgrading of Electricity network	480 of Electricity meters replaced & installed	220 Electricity meters installed & replaced	Preparation of specification, advertisement and appointment of service provider	80 Electricity Meters installed & Replaced	Not Achieved Specification has been approved	Specification was not in line with the current smart meter standards	Speed up the SCM processes	0%	Specification committee report, Appointment letter, LA and Completion Certificate	Budget R2,400,000 Expenditure R 0.00
28.	AG Action Plan	Percentage of Audit queries addressed	Audit action plan	New indicator	100% of Auditor general queries addressed	No target	No target	No target set for first and second quarter	None	None	N/A		Opex

Key Performance Area (KPA) 2:				BASIC SERVICE DELIVERY									
Outcome 9:				Respective, Accountable, Effective and Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Organizational Strategic Objectives				<ul style="list-style-type: none"> To provide sustainable basic services and infrastructure development To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance 									
Strategic Objectives				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verifications(POE)	Budget Expenditure
29.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal general queries addressed	25% of internal general queries addressed	50% of internal general queries addressed	No queries were raised in the first and second quarter	None	None	N/A	Updated audit action plan	Opex
30.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk resolutions implemented	Risk register	% of risks resolved within the timeframe as specified in the risk register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	Not Achieved 50% of the risk resolved within the timeframe specified in the register	Other risks will be resolved within 3 rd and fourth quarter	Other risks will be resolved within 3 rd and fourth quarter	50%	Strategic risk register	Opex
31.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	Achieved. 100% of Council resolutions implemented	None	None	100%	Updated council resolution register	Opex
32.	Audit Committee	Percentage of audit committee resolutions implemented	Implement audit committee resolutions	New indicator	100% of audit committee resolutions implemented	100% of audit committee resolutions implemented	100% of audit committee resolutions implemented	Achieved 100% (1 of 1) of audit committee resolutions implemented	None	None	100%	Updated Audit committee resolution register	Opex

7.3. Department: Community Services

Key Performance Area (KPA) 2:				BASIC SERVICES DELIVERY									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 									
Key Strategic Organizational Objectives and Strategic objective				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Achievements	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verifications (POE)	Budget Expenditure
SOCIAL SERVICES AND AMENITIES													
33.	Social services and amenities	Compilation integrated waste management plan (IWMP)	Develop IWMP	New indicator	Development of IWMP	Preparation of specification, approval and advertisement	Appointment of service provider for development of IWMP	Not Achieved Approved Specification	Delay in supply chain processes	Engagement with specification committee	25%	Specification report	Budget R550.000 Expenditure R0,00
34.	Social services and amenities	Number of bulk refuse containers supplied	Supply of bulk refuse container	15x 6m3x6m 3 bulk refuse containers	Supply of 10 x 6M3 bulk refuse containers	Preparation of specification, approval and advertisement	Appointment of service provider and delivery of containers	Not Achieved Appointment of service provider	Delay in supply chain processes	Engagement with bid committee	80%	Appointment letter	Budget R300.00 Expenditure R0,00
35.	Social services and amenities	Number of furniture items supplied	Supply of Mogwadi community hall furniture	New indicator	600 x chairs and 10x tables	Preparation of specification, approval and advertisement	Appointment of service provider and delivery	Achieved 500 x chairs and 10x tables were purchased and delivered	None	None	100%	Appointment letter, Delivery Note	Budget R 200,000 Expenditure R160,500.00

Key Performance Area (KPA) 2:				BASIC SERVICES DELIVERY									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 									
Key Strategic Organizational Objectives and Strategic objective				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Achievements	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verifications (POE)	Budget Expenditure
TRAFFIC AND LICENSING													
36.	Traffic and Licensing	Number of roadblocks staged within the required timeframe	Law enforcement operations	48 roadblocks staged	48 roadblocks staged	12 roadblocks staged to be staged	12 roadblocks staged to be staged	Achieved 24 roadblocks staged	None	None	100%	Law enforcement operations reports	Opex
37.	Traffic and Licensing	Percentage of drivers licenses examined	Management of drivers licenses	100% of drivers licenses examined	100% of drivers licenses examined	100% of drivers licenses examined	100%(1224) of drivers licenses clients examined	Achieved 100% of drivers licenses examined	None	None	100%	Reconciliation report and RD report	Opex
38.	Traffic and Licensing	Percentage of learners licenses examined	Management of learners licenses	100% learners license clients examined	100% learners licenses examined	100% learners licenses examined	100%(884) learners licenses examined	Achieved 100% of learners licenses examined	None	None	100%	Reconciliation report and RD report	Opex
40.	AG Action plan	Percentage of audit queries addressed	Audit action plan	New indicator	100%of Auditor general queries addressed	No Target	No target	No target set for first and second quarter	None	None	N/A	Audit action plan	Opex
41.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100%of internal general queries addressed	25%of internal general queries addressed	50%of internal general queries addressed	No queries were raised in the first and second quarter	None	None	N/A	Updated audit action plan	Opex

Key Performance Area (KPA) 2:				BASIC SERVICES DELIVERY									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Improving access to basic services Implementation of the community works programme Actions supportive of the human settlement outcome 									
Key Strategic Organizational Objectives and Strategic objective				To provide sustainable basic services and infrastructure development									
Project No	Priority Areas(IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Achievements	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verifications (POE)	Budget Expenditure
42.	Risk Management	Percentage of risks resolved within timeframe as specified in the register	Risk register	%of risk resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	100 % risk resolved within the timeframe as specified in the register	100 % risk resolved within the timeframe as specified in the register	Not Achieved	Budget Constrains	Other risks will be resolved within 3 rd and fourth quarter	0%	Strategic risk register	Opex
43.	Council	Percentage of council resolutions implemented	Implementation of Council resolutions	New indicator	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented (1 of 1 resolution implemented)	Achieved. (01 of 01 resolution implemented in the 2 nd quarter)	None	None	100%	Updated Council resolution register	Opex
44.	Audit Committee	Percentage of Audit committee resolutions implemented	Implementation Audit committee resolutions	New indicator	100%of Audit committee resolutions implemented	100%of council resolutions implemented	100%of council resolutions implemented	No Audit Committee resolutions taken in the first and second quarter	None	None	N/A	Updated audit Committee resolution register	Opex

7.4. DEPARTMENT: CORPORATE SERVICES

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development									
Outcome 9:				Responsive ,Accountable, Effective and Efficient Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation									
Project No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verification s(POE)	Budget Expenditure
ADMINISTRATION													
45.	Administration	Number of office furniture procured and allocated	Procurement of office furniture	37 office furniture items procured	Procurement of 12 office furniture items	Preparation of specification and approval by specification on committee advertisement of the project	Appointment of service provider for supply and delivery of office furniture	Achieved Service Provider appointed and furniture allocated 2 nd Quarter	None	None	100%	Approved specification Delivery note Appointment letters invoice	Budget R100 000 Expenditure R89 100.00
46.	Administration	Number of municipal vehicles procured	Procurement of municipal vehicles	1x municipal bakkie procured	Procurement of 2x municipal Sedan	Preparation of specification and approval by specification on committee, advertisement of project	Appointment of service provide for supply and delivery 2x new vehicle	Achieved Service Provider appointed and 2 X Sedans delivered	None	None	100%	Approved specification delivery notes appointment letters invoices	Budget R 700.000 Expenditure R699 500.00

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development									
Outcome 9:				Responsive ,Accountable, Effective and Efficient Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation									
Project No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verification s(POE)	Budget Expenditure
HUMAN RESOURCES MANAGEMENT													
47.	HRM	Approved workplace skills plan and annual training report(WSP and ATR submitted to LGSETA)	Development of WSP for submitted to LGSETA	Approved 2017/18 Workplace skills plan	Development of 01 Workplace skills plan (WSP)and annual training (ATR) submitted to LGSETA by 30 April 2018	No Target	No target	None	None	None	None	Approved WSP and ATR	Opex
48.	HRM	Number of Employee training programmes coordinate	Training of Employees	06x Training programmes coordinated	4x Employees training programme coordinated	4x Employee training programme coordinate	2x Employee training programme coordinate	Achieved. 06x training programmes coordinated for employees	Training on legislative amendments led to over achievement.	None	100%	Attendance registers and employee training report.	Budget R 600,000 Total expenditure R248, 226
49.	HRM	Number of Councillors training programmes coordinate	Training of Councillors	04x Training programmes coordinated	4x Councillors training programmes coordinated	1x Councillors training coordinate	1x Councillors training coordinate	Achieved. 02 training program coordinated for Councillors	None	None	100%	Attendance registers and councillor training report	Budget R 600,000 Expenditure R 193, 200
50.	HRM	Percentage of Bursaries/Loan awarded to	Internal Bursary/Loans fund	100% of eligible employees and councillor	100% of eligible employees and councillors	100% of eligible employees and councillors	100% of eligible employees and councillors	Achieved (5) bursaries awarded to employees	None	None	100%	Signed Bursary/Loan agreement	Budget R 160, 405

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development									
Outcome 9:				Responsive ,Accountable, Effective and Efficient Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation									
Proj ect No	Priority Areas(ID P)	Key perform ance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(% to target)	Mean s of verification s(POE)	Budget Expenditure
		officials and Councillors		s awarded with bursary/L oan in line with available budget	awarded with bursary/Lo an in line with available budget	Awarded 04X bursaries in line with available budget	Awarded 05x bursaries in line with available budget						Total Expenditure R149, 145
51.	HRM	Number of internship/ Experientia l training programm es coordinate	Facilitatio n of internshi ps and experient ial training	09 Learners enrolled for experient ial training programm e and 09 appointe d as Interns	Facilitate 06 Internships / Experientia l training programm es	No Target	Facilitate 01 Internships / Experientia l training programm es	Achieved. 5x interns appointed	Replaceme nt of Interns who resigned.	None	100%	Internship/Ex periential training agreements	Opex
52.	HRM	Employem nt equity report submitted to DOL	Employem nt equity report	1x employem nt equity report submitte d to DOL	1X Employem nt equity report submitted to DOL by January 2018	1X Draft employem nt equity developed	1X Draft employem nt equity developed	No target	None	None	None	Approved Employment Equity report	Opex
53.	HRM	Installation of fire detectors	Fire detectors and	New indicator	Installation of fire detection system at	Preparatio n of specificatio n and	Appointme nt of service provider for	Achieved. Service provider appointed	None	None	100%	Approved specification Delivery notes	Budget R100.000 Expenditure

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development									
Outcome 9:				Responsive ,Accountable, Effective and Efficient Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation									
Proj ect No	Priority Areas(ID P)	Key perform ance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(% to target)	Mean s of verification s(POE)	Budget Expenditure
		and alarm system	alarm system		Mogwadi Civic Canter	approval by specification committee advertisement project	supply and installation of fire detection system	and Firefighting equipment installed.				Appointment letters invoice	R 45 950.00
INFORMATION AND COMMUNICATION TECHNOLOGY													
54.	ICT	Number of ICT systems maintained and licenced	Maintenance of IT systems and licences	7x ICT systems maintained and licenced (Microsoft, Symantec and backup exec, Venus, Payday and GIS licenses are in place	9X ICT systems maintained and licenced	2x ICT systems maintained and licenced (Payday and) teammate licences	Specification and advert for procurement of Symantec and backup Exec and Microsoft Licenses	Achieved.	None	None	100%	Approved specification delivery notes Appointment letters Invoices. Disaster recovery implementation report	Budget R 2,039,986 Expenditure R 583,520
55.	ICT	Percentage of implementation of DRP	Implementation of Disaster recovery plan	File server in place. Backup are done external hard drives	100% implementation of disaster recovery Plan	Preparation of specification for disaster recovery plan	Advertisement of the project	Achieved Project advertised	None	None	100%	Approved Specification , Advert	Budget R 1 200 000 Expenditure R 0

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development									
Outcome 9:				Responsive ,Accountable, Effective and Efficient Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation									
Proj ect No	Priority Areas(ID P)	Key perform ance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(% to target)	Mean s of verification s(POE)	Budget Expenditure
COUNCIL SUPPORT													
56.	Council Support	Number of council meeting coordinated	Coordination of council meeting	4X Council meeting coordinated	4X Council meeting coordinate	1X Council meeting coordinate	1X Council meeting coordinated	Achieved 2X Council meeting coordinated	None	None	100%	Attendance register, Notice Agenda resolutions	Opex
57.	Council Support	Number of ward committees capacity building programme coordinate	Ward committee capacity building programme	1x ward committee capacity building programme	Coordinate 2x ward committees capacity building programmes	Coordinate 1x ward committees capacity building programme	Coordinate 1x ward committees capacity building programme	Achieved 1x ward committee capacity building programme coordinated	None	None	100%	Attendance register	Budget R 400,000 Expenditure R217 109.57
58.	Council Support	Number of ward committee conference	Ward committee conference held	1x Ward committee conference	1x Ward committee conference	No Target	1x Ward committee conference	Achieved 1x ward committee conference coordinated.	None	None	100%	Attendance register	Budget R 1 150,000 Expenditure R1 146 484.29
59.	AG Action Plan	Percentage of audit queries addressed	Audit action plan	New indicator	100%of Auditor General queries addressed	No Target	No target	No target set for first and second quarter	None	None	N/A	Audit action plan	Opex
60.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	25%of internal audit queries addressed	50%of internal audit queries addressed	Achieved 50% (2 of 2)of internal audit queries addressed	None	None	50%	Updated Audit action plan	Opex

Key Performance Area (KPA) 6:				Municipal Transformation and Organizational Development									
Outcome 9:				Responsive ,Accountable, Effective and Efficient Local Government System									
Outputs:				Implement a differentiated approach to municipal financing, planning and support									
Key Strategic Organizational Objectives and strategic objectives				Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees Ensure administrative support to municipal units through continuous institutional development and innovation									
Project No	Priority Areas(ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(% to target)	Means of verification s(POE)	Budget Expenditure
61.	Risk Management	Percentage of risks resolved within the timeframe as specified in the risk register	Risk register	%of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	Achieved 100% (1 of 1) of the risks resolved with the timeframe as specified in the register	None	None	100%	Strategic risk register	Opex
62.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100%of council resolutions implemented	100%of council implemented	100%of council implemented	Not achieved 70% of Council resolutions implemented	The matter was not discussed in Portfolio due to Budget constraints	Resolutions to be implemented in the 2019/20 FY	70%	Updated council resolution register	Opex
63.	Audit committee	Percentage of Audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	100% of Audit committee resolutions implemented	100% of Audit committee resolutions implemented	Achieved 100% (5 of 5) audit committee resolutions implemented	None	None	100%	Updated Audit Committee resolution register	Opex

7.5. MUNICIPAL MANAGER’S OFFICE

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure
LEGAL ADVISORY SERVICES													
64.	Legal Advisory services	Percentage of cases instituted and defended	Litigation Management	100%of cases instituted and defended	100%of cases instituted and defended	100%of cases instituted and defended	100%of cases instituted and defended	Achieved 100% (2 X legal cases defended) of cases instituted and defended	None	None	100%	Contingent liability report	Budget R 842,400. Expenditure R 40,630.75
65.		Percentage of legal advises provided	Provision of legal advisory services	100%of legal advises provided	100%of legal advises provided	100%of legal advises provided	100%of legal advises provided	Achieved 100% (21 of 21) legal advises provider	None	None	100%	Case register SLAs Reports and/or written opinions	Opex
66.		Percentage of by-laws reviewed	Review of by laws	100% of bylaws reviewed	100% of bylaws reviewed	100% of bylaws reviewed	100% of bylaws reviewed	Achieved 100% (2 of 2) of by-laws reviewed	None	None	100%	Reports and/or drafted by laws	Budget R 208 673 Expenditure R 0

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Proj ect No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid- Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verification s (POE)	Budget Expenditure
COMMUNICATIONS													
67.	Communications	Number of printing and publications done	Printing of newsletters	12000 x newsletters printed	10 000 x newsletters printed	Advertisement and appointment of service provider	Delivery and distribution of newsletter	Not Achieved Advertisement and Service Provider appointed	Awaiting finalization of SLA	3 rd Quarter	50%	Specification, Advertisement, Order and delivery note	Budget R 950,000 Expenditure R 631,575.78
			Printing of Diaries, Calendars and Know your leaders	-500 x Diaries -1500 x Calendars -1000 x Know your leaders	-1000 x Diaries 1500 x Calendars -1000 x Know your leaders	Appointment of service provider	Delivery and distribution	Not Achieved Service Provider appointed.	Delays in obtaining new photos from Councilors	3 rd quarter	50%	Specification, Advertisement, Order and delivery note	
			Printing annual report		100X Annual report printed	100% Annual report printed	No Target	Specification, Advertisement, Order and delivery note	Not achieved	Annual report not ready for printing	4th Quarter	0%	

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Proj ect No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid- Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verification s (POE)	Budget Expenditure
68.		Number of Event Management Equipment procured	Procurement of Event Management Equipment	Procured Branding material	Procured of National Corporate Flags, Municipal Branding and Load hailers	Appointment of service provider municipal and National Corporate Flags, Loud Hailers and Municipal Branding Material	Delivery of 6 x Municipal and National Corporate Flags. 2 x Loud Hailers 10 x Municipal Branding Material	Not achieved Service Provider appointed	Awaiting approval of draft designs by Service Provider	3 rd Quarter	50%	Approved specification, Advert, Order and Delivery note	Budget R 150.000 Expenditure R 83,500
69.		Percentage of municipal activities published and marketed	Marketing, Publicity and Advertised	100% municipal Activities marketed and publicised	100%of Municipal Activities marketed, advertised and publicised	100% Municipal Activities marketed, advertised, and publicised	100% Municipal Activities marketed, advertised, and publicised	Achieved 100% municipal events publicized (two (2) Public notices & three advertorials for municipal events and programmes)	None	None	100%	Approved specification, Advert, Order and Delivery note	Budget R 342.225 Expenditure R 332,853.17
INTERNAL AUDIT													
70.	Internal Audit	Information Technology(IT)Audit	IT Audit application control	New indicator	IT Audit application control conducted	Approval of specificati	Appointment of service provider	Not achieved Specification approved and		3 rd Quarter	50%	Specification, Advert, Appointment	Budget R 500 000 Expenditure

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure
		dit conducted				ons and adverts		tender advertised.				letter final IT audit report	R0
71.		Number of Audit steering committee meetings coordinated	Audit Steering committee meetings	4x Audit steering committee Meetings coordinated	4 x Audit steering committee meeting coordinated	1x Audit steering committee meeting coordinated	1x Audit steering committee meeting coordinated	Achieved 2x Steering committee meetings coordinated.	None	None	100%	Minutes, Attendance register	Opex
72.		Number of performance audit reports submitted to council	Performance Audits	4x Performance audits report submitted to council	4x Performance audits report submitted to council	1x Performance audits report submitted to council	1x Performance audits report submitted to council	Achieved 2x Performance Audits submitted to Council	None	None	100%	Performance audit report	Opex
73.		Number of audit committee meetings coordinated	Audit committee meetings	6X Committee meetings coordinated	4x Audit committee meeting coordinated	1x Audit committee meeting coordinated	1x Audit committee meeting coordinated	Achieved 2x Audit committee meetings coordinated	None	None	100%	Minutes, Attendance register Audit committee quarterly reports	Opex

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION										
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System										
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 										
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability										
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure	
RISK MANAGEMENT														
74.	Risk management	Number of risk management committee meetings	Risk management committee meeting	4x Risk management committee meetings coordinated	4x Risk management committee meetings coordinated	1x Risk management committee meetings coordinated	1x Risk management committee meetings coordinate	Not Achieved 1x Risk Management committee meeting coordinated	Quarterly meetings are held after every quarter.	3 rd Quarter	50%	Minutes and Attendance register	Opex	
75.		Number of strategic risk assessment report compiled	Strategic Risk Assessment	One 2018/2019 Strategic risk assessment conducted and report compiled	One 2019/2020 Strategic risk assessment conducted and report compiled	No Target	No Target	N/A	N/A	N/A	N/A	Strategic Risk Assessment report and register	Opex	
76.		Number of operational risk assessment report compiled	Operational risk assessment	One 2018/19 Operational risk register	One 2019/20 Operational risk register compiled	No Target	No Target	N/A	N/A	N/A	N/A	N/A	Operational risk register	Opex
77.		Number of Fraud awareness	Fraud Awareness Campaigns	Two Fraud awareness	Two Fraud awareness	No Target	One fraud awareness campaign	Achieved. Campaign held on 12/12/2018	None	None	100%	Attendance register	Opex	

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure
		campaign conducted		campaign conducted	campaign conducted		conducted for councillors.	conducted by COGHSTA.					
PERFORMANCE MANAGEMENT SYSTEM													
78.	Performance Management System	Number of performance Assessment conducted	Performance Assessment of Snr Managers	2x 2017/18 Snr Managers performance assessments conducted	4x Performance assessment conducted	1x Performance assessment conducted	1x Performance assessment	Not achieved 1 x performance assessment of snr managers done		To be revised. Performance assessments should be done twice per year as legislated.	25%	Performance assessment report	Opex
79.		Annual performance report compiled	Annual performance report	2016/17 Annual performance report compiled and submitted	2017/18 Annual performance report compiled and submitted	Compilation of 2017/18 Annual performance report	No Target	No target	N/A	N/A	N/A	2017/18 Annual Performance report	Opex
80.		Annual Report (AR) compiled and submitted	Compilation of Annual report	Approved 2016/17 AR	2017/18 Annual report compiled	No Target	Compilation of draft 2017/18 Annual report	Achieved Draft AR compiled and sent to departments for inputs	None	None	100%	Annual Report Council resolution	Opex

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure
81.		Service delivery and budget implementation plan (SBDIP) consolidated	Consolidation of 2019/2020 SDBIP	Approved 2018/19 SDBIP	Approved 2019/20 SDBIP	No Target	No target	No target	N/A	N/A	N/A	Approved SDBIP 2019/20 Report Council resolution	Opex
82.		Service delivery and budget implementation plan(SBDIP)consolidated	Reviewed of 2018/2019 SDBIP	Reviewed 2017/18 SDBIP	Reviewed of 2018/2019 SDBIP	No Target	No target	No target	N/A	N/A	N/A	Reviewed SDBIP 2018/19 report Council resolution	Opex
		PMS Automated System	Number of PMS Implementation reports	New indicator	4x PMS Implementation reports	1x Report	1X report	Not achieved	Inadequate Targeting	Target To be revised.	0%	PMS Reports	Opex

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure
OFFICE OF THE MAYOR													
84.	Office of the Mayor	Number of HIV/AIDS council meetings held	HIV/AIDS council meetings	1x HIV/AIDS council meeting held	Coordinate 4x HIV/AIDS council meetings	1x HIV/AIDS Council meeting coordinate	1x HIV/AIDS Council meeting coordinated	Achieved. 2x HIV/AIDS council/ coordinated	None	None	100%	Attendance register Minutes	Opex
85.		Number of Youth activities/ events coordinated	Youth Development programme	4x Youth programme	Coordinate 4x Youth forum meetings	1x Youth forum meeting coordinate	1x Youth forum meeting coordinated	Achieved 1x youth forum activities/events coordinated	None	None	50%	Attendance register Minutes	Opex
86.		Number of Women and children activities/ events coordinated	Women and Children development programmes	2x Women Caucus held	Coordinate 4x Women/children meetings	1x women/children meetings	1x women/children meetings	Achieved. 2x women/children events held	None	None	100%	Attendance register Minutes	Opex
87.		Number of activities/ events related to people with disability	Disability development programmes	3x Disability forum held	Coordinate 4x disability forum meeting	1x disability forum meeting	1x disability forum meeting	Achieved 2x disability forum meetings held	None	None	100%	Attendance register Minutes	Opex

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verifications (POE)	Budget Expenditure
		coordinated											
88.	Office of the Mayor	Number of older person activities/ events coordinated	Older persons programmes	4x Older person events	Coordinate 4x older persons meetings	One older persons forum meeting coordinate	One older persons forum meeting coordinated	Not Achieved 1x Older persons sport event coordinated	Budget constraints	None	50%	Attendance register Minutes	Opex
89.	AG action plan	Percentage of audit queries addressed	Audit action plan	%of Auditor General queries addressed	100% of Auditor general queries addressed	No Target	No Target	No target set for first and second quarter	None	None	N/A	Updated Audit action plan	Opex
90.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100%of internal audit queries addressed	25% of internal audit queries addressed	50% of internal audit queries addressed	Achieved 55%(16 of 29) of internal audit queries addressed	None	None	55%	Updated Audit action plan	Opex
91.	Risk Management	Percentage of risks resolved within timeframe as specified	Risk register	%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	Not Achieved 0% of the risk resolved within the timeframe as specified in the register	Other risks will be resolved within 3 rd and 4 th quarter	Other risks will be resolved within 3 rd and 4 th quarter	0%	Strategic risk register	Opex

Key Performance Area (KPA) 5:				GOOD GOVERNANCE & PUBLIC PARTICIPATION									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:				<ul style="list-style-type: none"> • Deepen democracy through a refined ward committee model • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability									
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Quarter 1 target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress (% to target)	Means of verification s (POE)	Budget Expenditure
		in the risk register											
92.	Council	Percentage of Council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	Achieved 100% (6 of 6) of council resolutions implemented	None	None	100%	Updated council resolution register	Opex
93.	Audit committee	Percentage of audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100%of audit committee meetings resolutions implemented	100%of audit committee meetings resolutions implemented	100%of audit committee meetings resolutions implemented	Not achieved 71%(35 of 49) of audit committee resolutions implemented	Budget constraints	Target to be implemented in the 3 rd Quarter.	71%	Updated Audit committee resolution register	Opex

7.6. Budget and Treasury Department

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Project No	Priority Areas(I DP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achievements	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expenditure
BUDGET AND REPORTING													
94.	Budget and Reporting	Approved credible adjustment budget as per MBRR	An approved adjustment budget	2017/18 Adjustment budget approved	Approved credible adjustment budget as per MBRR	No Target	No Target	N/A	N/A	N/A	N/A	Council resolution An approved credit adjustment budget as per MBRR	Opex
95.	Budget and Reporting	Draft 2019//20 annual budget tabled	2019/20 Draft annual budget	Adopted 2018/19 budget	Draft 2019/20 annual budget tabled	No Target	No Target	N/A	N/A	N/A	N/A	Council resolution 2019/20 annual budget tabled	Opex
96.	Budget and Reporting	2019/20 Annual budget adopted	2019/20 Annual budget adopted	Approved 2018/19 budget	Annual budget adopted	No Target	No Target	N/A	N/A	N/A	N/A	Council resolution 2019/20 annual budget adopted	Opex
98.	Budget and Reporting	Number of Section 71 reports submitted	Submission of Section 71 reports	12 Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	3x Section 71 reports submitted	Achieved 6x Section 71 reports submitted	None	None	100%	Acknowledgment letter Signed Section 71 reports	Opex

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
99.	Budget and Reporting	Number of Section 52 reports submitted	Submission of section 52 reports	4x Quarterly reports submitted	4x Quarterly Report	1x Report submitted	1x Report submitted	Achieved 2x quarterly reports submitted	None	None	100%	Council Resolution Signed section 52 reports	Opex
100.	Budget and Reporting	Number of MSCOA post implementation reports	mSCOA post implementation plan	4x Report submitted	4x Quarterly report submitted	1x Quarterly Report	1x Quarterly report	Achieved 2x quarterly reports submitted	None	None	100%	Council resolution mSCOA post implementation reports	Opex
101.	Budget and Reporting	2018/19 Section 72 (mid-year) report submitted	Compilation of 2018/19 Section 72 report	2017/18 Section 72 report	Section 72 report submitted	No Target	No Target	N/A	N/A	N/A	N/A	Acknowledgment letter Signed of section 72 report	Opex
102.	Supply chain Management	Number of infrastructure assets revaluation reports	Revaluation of infrastructure Assets	2017/18 infrastructure of assets revaluation reports	Revaluation of 5X infrastructure Assets	No target	No Target	N/A	N/A	N/A	N/A	Signed specification Advertisement, Appointment Letter, Infrastructure revaluation reports	Budget R 800 000.00 Expenditure R0.

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
SUPPLY CHAIN MANAGEMENT													
103.	SCM	Number of fixed assets register (FAR) & general ledger (GL) reconciliation	Fixed Assets register reconciliation report	12x FAR and GL reconciliation	12x FAR and GL reconciliation	3x Monthly reconciliation	3x Monthly reconciliation	Achieved 6 x Monthly Asset reconciliation Performed	None	None	100%	FAR Reconciliation reports	Opex
104.	SCM	Number of Asset verification reports	Physical Assets Verification	2x Physical assets verification reports	2x Physical assets verification reports	No Target	1 st physical asset verification report	Achieved 1 st physical asset verification report performed	None	None	100%	Physical asset verification reports	Opex
105.	SCM	Number of inventory Count reports	Inventory Count	4X Inventory Count reports	4X Inventory Count reports	1x Inventory count report	1x Inventory count report	Achieved 2x Inventory count reports performed	None	None	100%	Inventory Count Reports	Opex
106.	SCM	Signed procurement plan	Procurement plan	Signed Procurement plan	Signed Procurement plan	1x Signed procurement plan	No target	Achieved 1x Signed procurement plan	None	None	100%	Signed procurement plan	Opex
107.	SCM	Number of SCM performance reports	Supply Chain Management(SCM) performance plan	4x SCM performance reports	4x SCM performance reports	1x SCM performance reports	1x SCM performance reports	Achieved 2x Performance reports Archived	None	None	100%	SCM performance report Council resolution	Opex
REVENUE MANAGEMENT													
108.	Revenue	Cost recovery	Revenue collection	Low revenue collection	100% collection	25% revenue	25% revenue	Achieved 25% revenue has	None	None	100%	BS 902 Report	Opex

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
	Manag ement	implementati on analysis	percentage s	on billed accounts	in billed revenue	collected on billing	collected on billing	been collected					
109.	Revenu e Manag ement	Reclassificati on of debtors accounts	MSCOA compliant debtors classificati on report	Debtors data transferred from Venus to Solar	Transfer of opening balances from Venus to solar	Specificati on, Advert and appointme nt	Analysis of debtors votes, description and completeness	Not Achieved Advert for data cleansing has been issued.	Implementati on the revenue activities recommende d by COGHTA implemented by Kagiso Trust.	None	0%	Updated debtors collection report	Budget R 500 000.00 Expenditure R0.
110.	Revenu e Manag ement	Maintenance of the MPRA compilation General valuation roll	Supplemen tary valuation roll	MPRA compilation General valuation roll	Maintenan ce of the General Valuation roll and the developme nt of the supplemen tary valuation roll	Maintenan ce of the General Valuation	Maintenance of the General Valuation roll and the development of the supplementa ry valuation roll	Achieved Maintenance has been done	None	None	100%	Valuation roll report.	Budget R 300 000.00 Expenditure R149 795.96
111.	Revenu e Manag ement	Debtors reconciliation	Debtors reconciliati ons	Number of Debtors reconciliati on	12x Debtors reconciliati on	3x Debtors reconciliati on	3x Debtor's reconciliation	Achieved Debtors reconciliation done	None	None	100%	Debtor's reconciliati on reports	Opex
112.	Revenu e	Traffic and Licensing	Traffic and Licensing	12x Traffic and Licensing	12x Traffic and Licensing	3x Traffic and Licensing	3x Traffic and Licensing	Achieved Traffic and Licensing	None	None	100%	12x Traffic and Licensing	Opex

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid-Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
	Manag ement	reconciliation report	reconciliati on report	reconciliati on report	reconciliati on report	reconciliati on report	reconciliation report	reconciliation done				reconciliati on report	
EXPENDITURE MANAGEMENT													
113.	Expend iture Manag ement	Number of updated UIF register	Unauthoris ed irregular and fruitless and wasteful expenditur e register (UIF)	4x updated UIF register	4x updated UIF registers	1x updated UIF register	1x updated UIF register	Achieved 2x updated UIF registers	None	None	100%	Updated UIF register	Opex
114.	Expend iture manag ement	Number of salary reports	Salary reconciliati ons reconciled to General Ledger	12 Salary reconciliati on reports	12 Salary reports reconciled to General Ledger	3x Salary reconciliati on reports	3x Salary reconciliation reports	Achieved 6X Salary reconciliation reports	None	None	100%	System salary reports, Payment schedules , HR, Memos, S\$T CLAIMS, GL, Reconcilia tion, EMP501 forms	Opex
115.	Expend iture manag ement	Number of VAT 201 reconciliation	VAT 201 reconciliati ons	6x VAT 201 reconciliati ons	6x VAT 201 reconciliati ons	2x VAT 201 reconciliati ons reports	1x VAT 201 reconciliation s reports	Achieved 3x VAT 201 reconciliation s reports	None	None	100%	Output VAT reports,	Opex

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
		s submitted to SARS		submitted to SARS	submitted to SARS	submitted to SARS	submitted to SARS	submitted to SARS				inputs VAT invoices, VAT 201 Forms, Reconciliations	
116.	Expenditure management	Number of Expenditure on staff benefits reports reconciled to General Ledger	Expenditure on staff benefits(M FMA section 66)	12 Reports on Expenditure on staff benefits completed	12 x Expenditure on staff benefits reports reconciled to the General Ledger	3 x Expenditure on staff benefits reports reconciled to the General Ledger	3 x Expenditure on staff benefits reports reconciled to the General Ledger	Achieved 6 x Expenditure on staff benefits reports reconciled to the General Ledger	None	None	100%	Salary Reconciliations reports	Opex
117.	Expenditure management	Number of Petty Cash reconciliations and registers	Petty Cash reconciliations registers	12x Petty Cash reconciliations and registers completed	12x Petty Cash reconciliations and registers completed	3 x Petty Cash reconciliations reports	3 x Petty Cash reconciliations reports	Achieved 6 x Petty Cash reconciliations reports	None	None	100%	Petty cash vouchers, Cash slips, Replenishment reports	Opex
118.	Expenditure management	Number of updated retention registers	Retention register	4x Updated retention register	4x Updated retention register	1x Updated retention register	1x Updated retention register	Achieved 2x Updated retention register	None	None	100%	Retention register Projects certificate, Supplier Invoices, Reconciliation reports	

Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning and support Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
119.	Expend iture manag ement	Number of creditors reports reconciled	Creditor's reconciliati on reports	12x Creditors reports reconciled	12x Creditors reconciliati on reports	3x Creditors reconciliati on reports	3x Creditors reconciliation reports	Achieved 6x Creditors reconciliation reports	None	None	100%	Creditor's reconciliat ion reports	Opex
120.	Expend iture manag ement	Number of update of UIF register	Unauthoris ed, irregular and fruitless and wasteful expenditur e register (UIF)	4x updated UIF register	4x updated UIF register	1x updated UIF register	1x updated UIF register	Achieved 2x updated UIF register	None	None	100%	Updated UIF register	Opex
121.	AG action plan	Percentage of audit queries addressed	Audit action plan	%of Auditor General queries addressed	100% of Auditor general queries addressed	No Target	No Target	No target set for first and second quarter	None	None	N/A	Updated Audit action plan	Opex
122.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100%of internal audit queries addressed	25%of internal audit queries addressed	50%of internal audit queries addressed	Achieved 50%of internal audit queries addressed	None	None	50%	Updated Audit action plan	Opex
123.	Risk Manag ement	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	100%of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	Not achieved 0%(0 of 3) of the risks resolved with the timeframe as	PMS not in place	PM System will be procured in the 3rd Quarter	0%	Strategic risk register	Opex

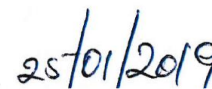
Key Performance Area (KPA) 4 :				MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT									
Outcome 9:				Responsive, Accountable, Effective and Efficient Local Government System									
Outputs:1 & 7:				<ul style="list-style-type: none"> • Implement a differentiated approach to municipal financing, planning and support • Administration and financial capability 									
Key Strategic Organizational Objectives and strategic objectives				To ensure sound and stable financial management									
Proj ect No	Priority Areas(I DP)	Key performanc e indicator	Project Name	Baseline	2018/19 Annual Target	Quarter 1 Target	Quarter 2 target	Actual Mid- Year Achieveme nts	Reason for deviation	Corrective Measure	Progress(%to target)	Means of verification s(POE)	Budget Expendit ure
								specified in the register					
124.	Council	Percentage of Council resolutions implemented	Implement ation of council resolutions	New indicator	100% of council resolutions implement ed	100% of council resolutions implement ed	100% of council resolutions implemented	Achieved 100% of council resolutions implemented	None	None	100%	Updated council resolution register	Opex
125.	Audit committ ee	Percentage of audit committee resolutions implemented	Implement ation of Audit committee resolutions	New indicator	100%of audit committee meetings resolutions implement ed	100%of audit committee meetings resolutions implement ed	100%of audit committee meetings resolutions implemented	Not achieved 92% (11 of 12) of audit committee resolutions implemented	Implementati on of resolutions in progress.	Outstanding resolutions will be implemented	92%	Updated Audit committee resolution register	Opex

Declaration:

The Municipal Manager of Molemole Municipality hereby submit the Mid-year 2018/19 SDBIP Performance report as required by section 72 of the Municipal Finance Management Act, 2003 (Act 56 of 2003).



**Mr. M.L Mosena
Municipal Manager**



Date

